

## **Part-Time Caretaker/Cleaner**

As part of a Caretaking/Cleaning team we have a part-time role available working between the hours of 12:15 to 17:00 Tuesday to Thursday and 11:15 til 16:00 on Friday with the need to provide flexibility and cover for planned and unplanned absence as and when required.

Under the direction of the Assistant Training Manager (ATM) – (Facilities) and in accordance with the practices and procedures of Petans, you will ensure that the premises and its contents are properly secured, clean and available for use for delegates, staff and visitors as required.

Required to undertake general caretaking and cleaning duties you will have the ability to work independently and flexibly, and possess excellent interpersonal skills with a conscientious, professional attitude. You will be able to drive enabling you to join the 24/7 call out rota.

If you are:

- Suitably experienced within a similar role of cleaning/caretaking/grounds maintenance
- Flexible in your approach to work and hours, and personable and positive
- Physically fit and capable of lifting and moving of equipment and loading/unloading deliveries as and when required.
- A willing individual with a “can do” attitude with good command of English and smart appearance. PPE if required and uniform will be provided.
- Experienced in securing buildings and grounds
- Willing to undertake training to support the needs of the role.

The main areas of the role will focus on:

- Daily and reactive cleaning of designated areas of the buildings and grounds for example in the event of spills
- Carrying out duties as required and instructed by the ATM (Facilities) helping to improve cleaning efficiency
- Locking and unlocking of the site as requested
- General duties around the buildings and grounds as required, including movement of equipment
- Basic supervised handyperson duties which may include making pathways safe in adverse weather, weed killing, grass cutting or similar duties
- To contribute in a working environment that supports equal opportunities and anti-discriminatory practice.

We are looking for individuals who display the following key competencies:

- Communication
- Customer Focus

- Team Player
- Making Things Happen
- Embracing Change
- Planning and Organising

The benefits package includes uniform and company health scheme after the qualifying period and free on-site parking. Good rate of hourly pay. Please note Petans are a Real Living Wage and an Equal Opportunity Employer. Those interested in applying should contact: [hr@petans.co.uk](mailto:hr@petans.co.uk) or telephone 01603 891255 where details of how to apply will be given.

**Close date for applications – 3<sup>rd</sup> July 2026**

**Interviews will take place – 9<sup>th</sup> and 10<sup>th</sup> July 2026**

References may be taken before appointment.